Retention Council Meeting Agenda
1/31/2018
3:00-5:00pm NHE 106

Invitees:

Mary Virnoche (Co-Chair)
Tracy Smith (Co-Chair)
Adrienne Colegrove-Raymond
Alison Holmes
Brian Mistler
Clint Rebik
Daniel Saveliff
Jenessa Lund
Joshua Smith
Kathy Thornhill
Kim Vincent-Layton
Kyle Leitzke
Leena Dallasheh
Matthew Johnson
Richard Boone
Rosamel Benavides-Garb
Claire Knox
Stephen St. Onge

I. Introductions
   a) Name/Unit or Dept affiliation/What do you hope we accomplish today?

II. Agreements – anything to add?
   a) Be respectful
   b) Be an active listener
   c) Stay focused on the task (as prescribed or determined)

III. Housekeeping
   a) Mary and Tracy have access to AACRAO consultant and been invited to weekly SSA meetings
   b) Scheduling
      a. CTL Candidate visits conflicts Feb 7 and 14?
      b. Updates? Any flexibility beyond the poll?
      c) General questions so far?

IV. Create 2-3 Goals
   a) Each Goal must
      a. Identify an enrollment cohort/segment
      b. State the starting point for the enrollment segment
      c. State desired end state for the enrollment segment
      d. Define the time frame in which the gap between current states will be closed/met
   b) Goals are forwarded to SSA for approval

V. Action Items – steps for next meeting

VI. Next Meeting: Feb 7, NHE 106, 3:00pm-5:00pm (unless we amend the schedule)
   a) Topic: finalize goals, organize approach for building strategies to meet goals